

MIDDLESBROUGH COUNCIL

**COMMITTEES, MEMBERSHIPS
AND TERMS OF REFERENCE
FOR THE EXECUTIVE
(EXCLUDING PORTFOLIOS)
AND
COMMITTEES OF THE COUNCIL
2026/2027**

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EXECUTIVE 2026/2027

Membership/Portfolios: The Mayor plus up to nine Executive Members

Chair: The Mayor and Executive Member for Transformation and Governance –
C Cooke

TITLE OF PORTFOLIO:

EXECUTIVE MEMBERS:

Deputy Mayor and Executive Member for Culture and Education	Councillor Storey
Executive Member for Adult Social Care	Councillor Rostron
Executive Member for Children’s Services	Councillor Henman
Executive Member for Development	Councillor Furness
Executive Member for Environment and Sustainability	Councillor Gavigan
Executive Member for Finance and Members’ Champion	Councillor Walker
Executive Member for Neighbourhoods	Councillor Blades
Executive Member for Public Health	Councillor Ryles

Terms of Reference:

1. Notwithstanding the fact that the Executive will consider matters which are required of it by legislation and the Council’s Constitution; it will also consider issues which:
 - a) include the Council’s policy plans and budget;
 - b) under the Executive Scheme of Delegation is, as directed by the Mayor, a matter to be determined by the Executive;
 - c) are key decisions referred to the Executive by the Mayor, Executive Members, Executive Body or Officer for determination;
 - d) are significant decisions on Council-wide matters which are not key decisions
 - e) may be submitted for information purposes;
 - f) may be referred to the Executive by a non-executive body (including outside bodies) wishing to seek its views;
 - g) arise out of or in connection with the Council’s Scrutiny procedures;
 - h) any other issues it is felt appropriate to consider.

ADVISORY BODIES/COMMITTEES/SUB- COMMITTEES OF THE EXECUTIVE 2026/2027

The following executive committees and other bodies fall within the requirements of the Local Government and Housing Act 2000 and do not need to comply with the proportionality rules under Sections 15 and 16 of the Local Government and Housing Act 1989.

EXECUTIVE SUB-COMMITTEE FOR PROPERTY (7) ALL MEMBERS OF EXECUTIVE

Membership/Restrictions: Executive Members only
 Need not be politically balanced

Chair: The Mayor – C Cooke

Members:

Deputy Mayor and Executive Member for Culture and Education	Councillor Storey
Executive Member for Adult Social Care	Councillor Rostron
Executive Member for Children’s Services	Councillor Henman
Executive Member for Development	Councillor Furness
Executive Member for Environment and Sustainability	Councillor Gavigan
Executive Member for Finance and Members’ Champion	Councillor Walker
Executive Member for Neighbourhoods	Councillor Blades
Executive Member for Public Health	Councillor Ryles

Terms of Reference:

1. When not referred to the Mayor, Executive or Executive Member to determine, the Executive Sub-Committee for Property is delegated the following powers:
 - a) To determine the Council’s corporate property priorities.
 - b) To approve the allocation of resources from the Small Scheme Allocation budget.
 - c) To be consulted upon the capital programme.
 - d) To determine ‘in year’ changes to the new start investment programme and small scheme allocation projects should it become necessary.
 - e) To consider and determine the acquisition and disposal of assets (including land and buildings), other than equipment, plant and machinery for resale, in accordance with the requirements of Financial Procedure Rules and the Procurement and Contract Procedure Rules.
 - f) To be consulted upon planning brief proposals.
 - g) To establish effective communication channels to cascade the Council’s corporate property priorities.

LOCAL PLAN WORKING GROUP (4)

**Executive Advisory Body - Need not be politically balanced
Any other Ward Members, or relevant stakeholders, at the invitation of the
Mayor or Chair of the Local Plan working group**

Mayor - C Cooke

Executive Member for Development - Councillor Furness

Executive Member for Environment and Sustainability - Councillor Gavigan

Executive Member for Finance and Members' Champion - Councillor Walker

Membership/Restrictions: Working Group
Need not be politically balanced
Any other Ward Members, or relevant stakeholders, at the
invitation of the Mayor or Chair of the Local Plan working
group

Chair: Mayor C Cooke

Members: Councillors Furness, Gavigan, Walker

Terms of Reference:

1. The Local Plan Working Group is an Executive Advisory Body authorised to:
 - a) guide the preparation of the Local Plan and other planning documents as appropriate;
 - b) advise on Local Plan timetable set out in the Local Development Scheme (LDS).
 - c) facilitate information exchange between members and officers.
 - d) champion the Local Plan review and updates to other members;
 - e) review growth strategy and housing numbers;
 - f) ensure integration with Corporate Strategies e.g., Strategic Plan.
 - g) consider key issues for the local plan and options to address them, drawing on the local knowledge of members;
 - h) have a role in consultation / engagement as per the Statement of Community Involvement;
 - i) engage positively in establishing the evidence base for the plan and the response to it.

**COMMITTEES OF THE COUNCIL
2026/2027**

The following Council/statutory committees and other bodies deal with matters which fall outside the requirements of Sections 15 and 16 of the Local Government and Housing Act 1989 in relation to political balance rules.

THE FOLLOWING SUB COMMITTEE TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE

CASINO LICENSING SUB-COMMITTEE (3)

3 Members of Licensing Committee plus 3 named substitute members from Licensing Committee

Political balance rules do not apply

Membership/Restrictions:	Must be members of Licensing Committee
Chair:	The Chair of Licensing Committee (To be appointed)
Members:	Councillors (2 vacancies)
Substitute Members:	3 vacancies (for named substitutes, must be Members of Licensing Committee)

Terms of Reference:

1. To determine stages 1 and 2 of any large casino premises licence competition in accordance with the Gambling Act 2005, associated regulations, codes of practice and statutory guidance.

LICENSING SUB-COMMITTEE (GENERAL) (3)

Political balance rules do not apply

Membership/Restrictions:	Any member of the Licensing Committee may substitute, providing they have received any necessary training.
	Chair and two other members of Licensing Committee on a rota basis.
Chair:	Councillor (as Chair of Licensing Committee)

Terms of Reference:

1. To have delegated powers to exercise the functions of the Council to exercise any other licensing function not otherwise delegated.

LICENSING SUB-COMMITTEES (A, B, C) (3 (Chairs) plus 2 others per sub-committee from members of Licensing Committee on a rota basis)

Political balance rules do not apply

Membership/Restrictions: Appointed under the Licensing Act 2003 and Gambling Act 2005

Any member of the Licensing Committee may substitute, providing they have received any necessary training

Sub-Committee A

Chair: Councillor
(as Chair of Licensing Committee or in the absence of the Chair – the Vice Chair of Licensing)

THE FOLLOWING LICENSING SUB COMMITTEES TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE

Sub-Committee B

Chair: Councillor

Sub-Committee C

Chair: Councillor

Terms of Reference:

1. To have delegated powers to exercise the Council's licensing functions under the Licensing Act 2003 and the Gambling Act 2005 except so far as such functions have been delegated to Officers or another sub committee.

LIVE WELL SOUTH TEES BOARD (5)

Statutory Joint Committee which meets the requirements of the Health & Social Care Act 2012, comprising the following voting Executive and non-executive members:-

5 Elected Members from each Local Authority. For the Council the democratic representation will include:

- Mayor (Chair)
 - Executive Member for Adult and Social Care
 - Executive Member for Children's Services
 - Executive Member for Public Health
- plus one nominated Elected Member.

The following Officers, ex-officio:

- Chief Officer with responsibility for Adult Social Care, Middlesbrough Council.
- Chief Officer with responsibility for Children's Services, Middlesbrough Council.
- Director of Public Health for South Tees
- Chief Officer with responsibility for Adult Social Care, Redcar & Cleveland Council.
- Chief Officer with responsibility for Children's Services, Red and Cleveland Council.

Membership/Restrictions:

In a departure from the Council's Procedure Rules the following will apply to meetings of the committee:

- Quorum: At least 50% of the members are present. This should include the Chair or Vice Chair, at least one Integrated Care Board representative and an officer of the Local Authority.
- Substitution: In order to ensure consistency and ability for senior decision-making, ad-hoc substitutions will not be allowed. Each member of the group to nominate one appropriate deputy.
- Voting: Decisions will be reached through a majority vote. The Chair to hold a casting vote.

Voting Members

Elected Members: Mayor
Executive Member for Adult and Social Care
Executive Member for Children's Services
Executive Member for Public Health
Plus one nominated Elected Member – Executive Member for Environment and Sustainability

Council Officers:

A Bates	Corporate Director of Children's Services
L Grabham	Corporate Director of Adult Social Care and Health
M Adams	Joint Director of Public Health
P Rice	Director of Adults and Communities, Redcar & Cleveland Council
D Swainston	Executive Director Children's and Families, Redcar & Cleveland Council

Non Voting Members **Supporting Officers**

Chief Executive, Middlesbrough Council
Managing Director, Redcar and Cleveland Council

Terms of Reference:

The Live Well South Tees Board is authorised to:

- Provide strategic direction
- Ensure strategic influence over commissioning decisions across health, public health and social care.
- Strengthen democratic legitimacy by involving democratically elected representatives and patient representatives in commissioning decisions alongside commissioners across health and social care. The Board will also provide a forum for challenge, discussion, and the involvement of local people.
- Bring together Integrated Care Board and council commissioners to develop a shared understanding of the health and wellbeing needs of the community.
- Ensure the Joint Strategic Needs Assessment is undertaken and develop a joint Health and Wellbeing Strategy to address needs and improve health and wellbeing outcomes. This will include supporting the development of joint commissioning and integrating services across health and care where this makes sense.
- Create a more effective and responsive local health and care system. Other services that impact on health and wellbeing such as housing and education provision will also be addressed.

**COMMITTEES OF THE COUNCIL
2026/2027**

The following Committees/Sub-Committees are appointed in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989 and Local Government (Political Groups and Committees) Regulations 1990 or the Local Authorities (Standing Orders) (England) Regulations 2001 and for which political balance rules will apply.

AUDIT COMMITTEE (7)

4 LAB: 1 CON: 1 MICA: 1 UNALLOCATED

Plus up to 2 Independent Non-Elected Members without voting rights

Membership/Restrictions:	No Executive Members
Chair:	To be appointed
Vice-Chair:	To be appointed
Members:	Councillors Branson, Coupe, Ewan, Morrish, Nugent, L Young, 1 vacancy

Terms of Reference:

To have delegated powers to:

Governance, risk and control

(a) review the council's corporate governance arrangements against the good governance framework, including the ethical framework, and consider the local code of governance;

(b) monitor the effective development and operation of risk management in the council;

(c) monitor progress in addressing risk-related issues reported to the committee;

(d) consider reports on the effectiveness of internal controls and monitor the implementation of agreed actions;

(e) consider reports on the effectiveness of financial management arrangements, including compliance with CIPFA's Financial Management Code;

(f) consider the council's arrangements to secure value for money and review assurances and assessments on the effectiveness of these arrangements;

(g) review the assessment of fraud risks and potential harm to the council from fraud and corruption;

- (h) monitor the counter fraud strategy, actions and resources;
- (i) review the governance and assurance arrangements for significant partnerships or collaborations.

Financial and governance reporting

Governance reporting

- (j) review the Annual Governance Statement ('AGS') prior to approval and consider whether it properly reflects the risk environment and supporting assurances, including the head of internal audit's annual opinion;
- (k) consider whether the annual evaluation for the AGS fairly concludes that governance arrangements are fit for purpose, supporting the achievement of the authority's objectives;

Financial reporting

- (l) monitor the arrangements and preparations for financial reporting to ensure that statutory requirements and professional standards can be met;
- (m) review the annual statement of accounts. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the council;
- (n) consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts;

Arrangements for audit and assurance

- (o) consider the council's framework of assurance and ensure that it adequately addresses the risks and priorities of the council;

External audit

- (p) support the independence of external audit through consideration of the external auditor's annual assessment of its independence and review of any issues raised by PSAA or the authority's auditor panel as appropriate;
- (q) consider the external auditor's annual letter, relevant reports and the report to those charged with governance;
- (r) consider specific reports as agreed with the external auditor;
- (s) comment on the scope and depth of external audit work and to ensure it gives value for money;
- (t) consider additional commissions of work from external audit;
- (u) advise and recommend on the effectiveness of relationships between external and internal audit and other inspection agencies or relevant bodies;

(v) provide free and unfettered access to the audit committee chair for the auditors, including the opportunity for a private meeting with the committee;
Internal audit

(w) approve the internal audit charter;

(x) review proposals made in relation to the appointment of external providers of internal audit services and to make recommendations;

(y) approve the risk-based internal audit plan, including internal audit's resource requirements, the approach to using other sources of assurance and any work required to place reliance upon those other sources;

(z) approve significant interim changes to the risk-based internal audit plan and resource requirements;

(aa) make appropriate enquiries of both management and the head of internal audit to determine if there are any inappropriate scope or resource limitations;

(bb) consider any impairments to the independence or objectivity of the head of internal audit arising from additional roles or responsibilities outside of internal auditing and to approve and periodically review safeguards to limit such impairments;

(cc) consider reports from the head of internal audit on internal audit's performance during the year, including the performance of external providers of internal audit services. These will include:

- (i) updates on the work of internal audit, including key findings, issues of concern and action in hand as a result of internal audit work;
- (ii) regular reports on the results of the QAIP;
- (iii) reports on instances where the internal audit function does not conform to the PSIAS and LGAN, considering whether the non-conformance is significant enough that it must be included in the AGS;

(dd) To consider the head of internal audit's annual report, including:

- (i) the statement of the level of conformance with the PSIAS and LGAN and the results of the QAIP that support the statement (these will indicate the reliability of the conclusions of internal audit);
- (ii) the opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and control, together with the summary of the work supporting the opinion (these will assist the committee in reviewing the AGS);

(ee) consider summaries of specific internal audit reports as requested. receive reports outlining the action taken where the head of internal audit has concluded that management has accepted a level of risk that may be unacceptable to the authority or there are concerns about progress with the implementation of agreed actions;

(ff) contribute to the QAIP and in particular to the external quality assessment of internal audit that takes place at least once every five years;

(gg) consider a report on the effectiveness of internal audit to support the AGS where required to do so by the accounts and audit regulations (see Appendix A);

(hh) provide free and unfettered access to the audit committee chair for the head of internal audit, including the opportunity for a private meeting with the committee;

Accountability arrangements

(ii) report to those charged with governance on the committee's findings, conclusions and recommendations concerning the adequacy and effectiveness of their governance, risk management and internal control frameworks, financial reporting arrangements and internal and external audit functions;

(jj) report to full council on a regular basis on the committee's performance in relation to the terms of reference and the effectiveness of the committee in meeting its purpose;

(kk) publish an annual report on the work of the committee, including a conclusion on the compliance with the CIPFA Position Statement.

CHIEF OFFICER COMMITTEE (7)

4 LAB: 1 CON: 1 MICA: 1 UNALLOCATED

Ex Officio Voting: Mayor, Deputy Mayor and relevant portfolio holder

Membership/Restrictions: The Committee to consist of at least one member of the Executive.

Appointment of the Chief Executive will either be approved by the full Council, or by full Council following recommendation by the Appointments Committee

Chair: To be appointed

Vice Chair: To be appointed

The Mayor: C Cooke

Deputy Mayor: P Storey

Members: Councillors Blades, Coupe, Davison, Ewan, Jackson, Ryles, J Young

Plus Relevant portfolio holder

Terms of Reference:

This is an occasional committee of 7 councillors (at least one of which shall be an

Executive Member) plus up to 3 ex officio members:

- (a) The Mayor;
- (b) The Deputy Mayor;
- (c) An Executive Member

The Council is required to have a committee to deal with employment matters relating to the Chief Officers with responsibility for Governance.

To discharge its functions, the Chief Officer Committee has two occasional sub-committees, drawn from the membership of the committee, as follows:

- (a) Appointment Sub-committee;
- (b) Disciplinary Sub-committee.

The membership of a sub-committee must include at least one Executive Member.

The Chief Officer Committee or its sub-committee may be required to convene as a matter of urgency to discharge disciplinary and dismissal procedures, as set out in the Officer Employment Procedure Rules.

Where the establishment of a sub-committee is required, three members shall be appointed as follows:

- a) The Chair will serve as a member if available; if the Chair is unavailable, the Vice Chair will be contacted. Should both be unavailable, a Chair will be appointed at the meeting.
- b) The remaining two members shall be selected in rotational order from a predetermined list, with at least one being an executive member.
- c) Sub-committees are not required to reflect political proportionality

The Chief Officer Committee and appropriate sub-committee are authorised, subject to compliance with the Officer Employment Procedure Rules, to discharge the following Non-executive Functions:

Appointment

1. Shortlist, interview and make recommendations to Full Council to appoint the Head of Paid Service;
2. Shortlist, interview and appoint Chief Officers other than the Head of Paid Service provided that no objection is received from the Executive, unless such appointment is on an interim basis (six months or less), in which case the appointment will be made by the Head of Paid Service;
3. Consider Joint Committee/Partner Organisation vacant posts at Director level and above;

Disciplinary

4. Suspend, and keep under review the suspension of, a Chief Officer;
5. make recommendations to Full Council as to the dismissal of Head of Paid Service, Monitoring Officer or Chief Financial Officer;

6. take disciplinary action short of dismissal against Chief Officers;
7. hear any grievance submitted by the Head of Paid Service and referred to it by the Chief Officer responsible for Human Resources;
8. hear any appeal, referred to it by the Chief Officer responsible for Human Resources, against the outcome of the first formal stage of a grievance against the Head of Paid Service
9. deal with appeals relating to grading, grievance and disciplinary action short of dismissal in respect of the Head of Paid Service, the Monitoring Officer and the Chief Finance Officer;
10. deal with appeals relating to grading, grievance, dismissal and disciplinary action short of dismissal in respect of Chief Officers.

CONSTITUTION AND MEMBERS' DEVELOPMENT COMMITTEE (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Chair of Council

Vice-Chair of Council

Deputy Mayor

Chair of Overview and Scrutiny Board

Membership/Restrictions: Nil

Chair: Chair of Council – Councillor

Vice-Chair: Vice Chair of Council – Councillor

Deputy Mayor: Councillor Storey

Chair of Overview and Scrutiny Board: Councillor

Members: Councillors Banks, Coupe, Henman, Kabuye, Jackson, Morrish, L Young, 1 vacancy

Terms of Reference:

The Constitution and Member Development Committee is authorised to:

- a) review the Constitution and make recommendations to Full Council in respect of changes to the Constitution;
- b) advise and make recommendations to the Council on any matter relating to civic and ceremonial functions of the Council;
- c) develop and review the Member Development Policy.

CORPORATE AFFAIRS COMMITTEE (7)

4 LAB: 1 CON: 1 MICA: 1 UNALLOCATED

Membership/Restrictions:	No Executive Members
Chair:	Chair of Council – Councillor
Vice-Chair:	To be appointed
Members:	Councillors Banks, Clynch, Coupe, Lewis, McTigue, Wilson, L Young

Terms of Reference:

The Corporate Affairs Committee is authorised to:

1. consider and determine any Non-executive Function delegated to an officer, which is not within the terms of reference of any other committee;
2. consider any items of urgency that would require the approval of the Council, as determined by the Head of Paid Service in consultation with the Chair of the Council and the Leader of the Majority Group.
3. make recommendations to Full Council in connection with the discharge of any of its Non-executive functions.

LICENSING COMMITTEE (14)

7 LAB: 1 CON: 3 MICA: 1 MEIG: 1 REFORM UK

Membership/Restrictions:	No members of Planning and Development Committee
Chair:	To be appointed
Vice-Chair:	To be appointed
Members:	Councillors Cooke, Cooper, Gavigan, Hill, Jones, Lewis, Nugent, J Platt, Romaine, Saunders, 1 vacancy reserved for a Labour Councillor, 3 vacancies

Terms of Reference:

1. To have delegated powers to exercise the functions of the Licensing Authority in relation to licensing matters under the Licensing Act 2003 and the Gambling Act 2005 except where such functions are delegated to an officer.

OVERVIEW AND SCRUTINY BOARD (15)

8 LAB: 1 CON: 3 MICA: 1 MEIG: 1 REFORM UK: 1 UNALLOCATED

Includes Chairs of Adult Social Care and Health, Children's, and Place Scrutiny Panels

PLUS 4 Co-opted Members with voting rights*

PLUS up to 2 Added Non-Elected Members without voting rights

Membership/Restrictions:	Cannot include members of the Executive
Chair:	To be appointed
Vice-Chair:	To be appointed
Members:	Councillors Branson, Coupe, Clynych, Ewan, Kabuye, Lewis, McTigue, Mohan, Morrish, Rush, Saunders, Uddin, Wilson, J Young, L Young
Chairs of 3 Scrutiny Panels:	Councillors
Co-opted Members:	Parent Governor x 2 * Church of England * Roman Catholic Church*
Added Members:	Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

1. The Overview and Scrutiny Board will have delegated power to appoint and disband such scrutiny panels as it thinks fit, and if appropriate after receiving a report from a scrutiny panel, will exercise the following functions of the Council:-
 - (a) On behalf of the Council to scrutinise executive decisions.
 - (b) On behalf of the Council to scrutinise recommendations by the Executive to the Council.
 - (c) Following use of the Council's Call-in procedure to refer back executive decisions once only, PROVIDED that the decision in question shall not already have been actioned. References back must contain details of the Board's concerns together with any revisions proposed.
 - (d) To scrutinise the performance of Council services.
 - (e) To scrutinise statutory plans of the Council.
 - (f) To invite attendance by appropriate individuals to advise (as an 'expert witness') the Board in exercising its role. Such individuals will have expertise in the area subject to scrutiny; e.g. they may be a service user or a professional in the relevant discipline.

- (g) To question members of the executive relating to the scrutiny of executive decisions and recommendations and the performance of Council services.
- (h) To question chief officers, or any other officer after consultation with the chief officer, relating to the scrutiny of service performance and reports on which executive decisions are based.
- (i) To make recommendations to the Council on issues arising from scrutiny of executive decisions, recommendations and performance including for example recommendations that an area of Council policy should be reviewed. Such recommendations must be contained in a report which the executive will see, and have the opportunity to comment on, in draft form before it is finalised and submitted to Council.
- (j) To monitor compliance with audit, external inspectorate reports following their consideration and adoption by the Executive and Council.
- (k) To scrutinise and monitor matters relating to Council budgets, audit and resources issues.
- (l) To refer any significant internal control issues to the Audit Committee.
- (m) To review or scrutinise the decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions, and
- (n) To make reports or recommendations to the local authority with respect to the discharge of those functions.
- (o) To consider Councillor Calls for Action.

* NB Church and Parent Governor Co-opted Members will exercise their vote only when the Board considers any education-related matters.

ADULT SOCIAL CARE AND HEALTH SCRUTINY PANEL (9)

**5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED
PLUS up to 2 Added Members without voting rights**

Membership/Restrictions:	Cannot include members of the Executive
Chair:	To be appointed
Vice-Chair:	To be appointed
Members:	Councillors Banks, Branson, Cooper, Coupe, Kabuye, Jackson, Mohan, Uddin, 1 vacancy
Added Members:	Up to two non-voting co-opted Members may be appointed for the duration of a particular scrutiny investigation.

Terms of Reference:

1. To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to adult social care and health including:
 - (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions, including Executive.
 - (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
 - (c) Service provision.
 - (d) Performance information.
 - (e) Any matters relating to Adult Social Care and Health which affect the area or its inhabitants, including services provided by external organisations or bodies.

CHILDREN'S SCRUTINY PANEL (9)

**5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED
PLUS up to 2 Added Members without voting rights**

Membership/Restrictions:	Cannot include members of the Executive
Chair:	To be appointed
Vice-Chair:	To be appointed
Members:	Councillors Clynch, Jackson, Nugent, S Platt, Romaine, Tranter, Uddin, Wilson, 1 vacancy
Co-opted Members:	Parent Governor x 2* Roman Catholic Church* Church of England *
Added Members:	Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

*NB Church and Parent Governor Co-opted Members will exercise their vote only when the Board considers any education-related matters.

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to children's services including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions, including Executive.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.

- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to Children's Services which affect the area or its inhabitants, including services provided by external organisations or bodies.

PLACE SCRUTINY PANEL (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED PLUS up to 2 Added Members without voting rights

Membership/Restrictions: Cannot include members of the Executive

Chair: To be appointed

Vice-Chair: To be appointed

Members: Councillors Branson, Coupe, Ewan, Hubbard, Jackson, Kabuye, Mohan, Romaine, 1 vacancy

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to Regeneration and Environment including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions, including Executive.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to Regeneration and Environment which affect the area or its inhabitants, including services provided by external organisations or bodies.

PLANNING AND DEVELOPMENT COMMITTEE (10)

5 LAB: 1 CON: 2 MICA: 2 UNALLOCATED

Membership/Restrictions:	No members of Licensing Committee
Chair:	To be appointed
Vice-Chair:	To be appointed
Members:	Councillors Blades, Branson, Coupe, McTigue, Morrish, Rostron, Rush, Ryles, Thompson, Wilson

Terms of Reference:

To have delegated powers to exercise the powers of the Council to deal with all planning and development functions, except insofar as such functions are delegated to an officer.

STAFF APPEALS COMMITTEE (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Membership/ Restrictions:	Chair and two other Members to be selected from the full Committee to sit at each panel meeting. Panel meetings need not be politically balanced. Should not have had any previous involvement with the matter under consideration.
	No Members of Works Council
Chair:	To be appointed
Vice-Chair:	To be appointed
Members:	Councillors J Cooke, Cooper, Davison, Hill, Jackson, Lewis, Romaine, Rostron, Uddin

Terms of Reference:

To have delegated powers to consider and determine any appeal made by an officer below the grade of Chief Officer regarding:

- (a) disciplinary action;
- (b) grievances.

STANDARDS COMMITTEE (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Plus, if required, 2 Parish Council representatives (1 Nunthorpe Parish Council and 1 Stainton and Thornton Parish Council)

Membership/Restrictions: Appointed under the Localism Act 2011
Cannot include the Elected Mayor and may not be chaired by an Executive Member

Chair: To be appointed

Vice Chair: To be appointed

Members: Councillors Branson, Coupe, Gavigan, McConnell, Morrish, Romaine, Saunders, Thompson, Uddin

Terms of Reference:

1. The Standards Committee is responsible for ensuring individual oversight of key issues that relate to ethics in Local Government.

The Standards Committee is also responsible for:

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the Authority;
- (b) assisting Members and the Mayor to observe the Members' Code of Conduct;
- (c) advising the Council on the adoption or revision of the Members' Code of Conduct;
- (d) monitoring the operation of, and compliance with, the Members' Code of Conduct;
- (e) advising Members and the Mayor on matters relating to the Members' Code of Conduct;
- (f) arranging to train Members and the Mayor on matters relating to the Members' Code of Conduct;
- (g) considering reports relating to the conduct of Members which may be referred to it by the Council or Chief Officers, including issues relating to Members' interests and the maintenance and management of any relevant registers of interests;
- (h) receiving information from the Monitoring Officer on live complaints and the likely timelines for their investigation to be completed;
- (i) considering relevant reports referred by the Monitoring Officer and the Chief Finance Officer and making recommendations thereon to the Council as necessary;

- (j) granting dispensations to Members, Co-opted members and Parish Councillors and the Mayor from the requirements relating to declarations of interest. The Monitoring Officer may grant a dispensation where the matter is urgent and report it to the next available Standards Committee;
- (k) determining, after due investigation, allegations of breaches of the Members' Code of Conduct and the imposing of any relevant sanctions;
- (l) receiving references from the Corporate Affairs Committee regarding issues of attendance by Members at training on the Code of Conduct; and
- (n) discharging the above functions in relation to Parish Councils.

TEESSIDE PENSION FUND COMMITTEE (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Plus one Borough Council Member from Hartlepool, Redcar and Cleveland and Stockton on Tees Borough Councils.

A representative of the other scheme employers in the Teesside Pension Fund the accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Two representatives of the scheme members of the Teesside Pension Fund, appointed in accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Named substitutes are permitted providing they satisfy the knowledge and skills policy of the pension fund.

Voting rights are held by all members including the scheme member representatives as long as they are not employees of Middlesbrough Council.

Membership/Restrictions: Only a Middlesbrough Councillor may be the Chair and the Chair and the Vice Chair will be elected by members of Middlesbrough Council.

The representative members (for other scheme employers and scheme members), are appointed for a period of no more than six years and may be reappointed for further terms.

Councillors of the participating Councils will have a term of office to the next ordinary local government election following their appointment. They may be reappointed for further terms.

Chair: To be appointed

- Vice-Chair: To be appointed
- Members: Councillors Branson, Coupe, Ewan, Kabuye, McCabe, McTigue, Jackson, Rostron, 1 vacancy
- One voting representative from each of the following Borough Councils (Hartlepool, Redcar & Cleveland and Stockton).
- One representative of the other scheme employers in the Teesside Pension Fund
- Two representatives of the scheme members of the Teesside Pension Fund.

Terms of Reference:

The Pension Fund Committee will have the following specific roles and functions, taking account of advice from the Chief Finance Officer and the Fund's professional advisers:

- a) Ensuring the Teesside Pension Fund is managed and pension payments are made in compliance with the extant Local Government Pension Scheme Regulations, Her Majesty's Revenue & Customs requirements for UK registered pension schemes and all other relevant statutory provisions.
- b) Ensuring robust risk management arrangements are in place.
- c) Ensuring the Council operates with due regard and in the spirit of all relevant statutory and non-statutory best practice guidance in relation to its management of the Teesside Pension Fund.
- d) Determining the Pension Fund's aims and objectives, strategies, statutory compliance statements, policies and procedures for the overall management of the Fund, including in relation to the following areas:
 - i) Governance - approving the Fund's Governance Policy and Compliance Statement for the Fund within the framework as determined by Middlesbrough Council and making recommendations to Middlesbrough Council about any changes to that framework.
 - ii) Funding Strategy - approving the Fund's Funding Strategy Statement including ongoing monitoring and management of the liabilities, ensuring appropriate funding plans are in place for all employers in the Fund, overseeing the triennial valuation and interim valuations, and working with the actuary in determining the appropriate level of employer contributions for each employer.
 - iii) Investment strategy - approving the Fund's Investment Strategy Statement and Compliance Statement including setting investment targets and ensuring these are aligned with the Fund's specific liability profile and risk appetite.

- iv) Administration Strategy - approving the Fund's Administration Strategy determining how the Council will the administer the Fund including collecting payments due, calculating and paying benefits, gathering information from and providing information to scheme members and employers.
 - v) Communications Strategy - approving the Fund's Communication Strategy, determining the methods of communications with the various stakeholders including scheme members and employers.
 - vi) Discretions - determining how the various administering authority discretions are operated for the Fund.
- e) Monitoring the implementation of these policies and strategies on an ongoing basis.
- f) In relation to the Borders to Coast Pension Partnership; the Asset Pooling Collaboration arrangements:
- i) Monitoring of the performance of the Borders to Coast Asset Pooling Collaboration and its Operator and recommending actions to the Joint Committee, The Mayor or his Nominee (in his role as the nominated person to exercise Shareholder rights and responsibilities), Officers Groups or BCPP Ltd, as appropriate.
 - ii) Undertake the role of Authority in relation to the Inter Authority Agreement, including but not limited to:
 - Requesting variations to the Inter Authority Agreement
 - Withdrawing from the Inter Authority Agreement
 - Appointing Middlesbrough Council officers to the Officer Operations Group.
- g) Considering the Fund's financial statements and the Fund's annual report.
- h) Selection, appointment, dismissal and monitoring of the Fund's advisers, including actuary, benefits consultants, investment consultants, global custodian, fund managers, lawyers, pension funds administrator, independent professional advisers and AVC provider.
- i) Liaison with internal and external audit, including providing recommendations in relation to areas to be covered in audit plans, considering audit reports and ensuring appropriate changes are made following receipt of audit findings
- j) Making decisions relating to employers joining and leaving the Fund. This includes which employers are entitled to join the Fund, any requirements relating to their entry, ongoing monitoring and the basis for leaving the Fund.
- k) Agreeing the terms and payment of bulk transfers into and out of the Fund.
- l) Agreeing Pension Fund business plans and monitoring progress against them.
- m) Agreeing the Fund's Knowledge and Skills Policy for all Pension Fund Committee members and for all officers of the Fund, including determining the

Fund's knowledge and skills framework, identifying training requirements, developing training plans and monitoring compliance with the policy.

n) Agreeing the Administering Authority responses to consultations on LGPS matters and other matters where they may impact on the Fund or its stakeholders.

o) Receiving ongoing reports from the Chief Finance Officer, the Head of Investments and Treasury Management and other relevant officers in relation to delegated functions.

YOU MATTER TO US - CORPORATE PARENTING BOARD (9)

Whilst the principles of political balance are applied to the membership, they are not included in the calculation of allocation of seats pursuant to political balance requirements.

4 LAB: 1 CON: 1 MICA: 1 UNALLOCATED

Deputy Mayor Executive Member for Children's Services

Membership/Restrictions: Nil

Chair: To be appointed

Vice-Chair: To be appointed

Members: Councillors Banks, Nugent, McCabe, Romaine, Uddin, 2 vacancies

Ex-Officio Members: Deputy Mayor and Executive Member for Education and Culture
Executive Member for Children's Services

Ex-Officio Officers: Head of Paid Service
Corporate Director of Children's Services
Director of Children's Care
Director of Education and Partnerships

May also co-opt a maximum of 4 non-voting members representing education and other agencies.

Terms of Reference:

To be responsible for the Council's role as a Corporate Parent to those children and young people who are looked after and accommodated by the local authority, that responsibility to also include:

- ensuring that the education, health, and social needs of children Looked After by the Authority are met.

- developing effective corporate responses to fulfil the Authority's responsibilities as a corporate parent.
- to implement changes to policy and practice, and inform service development in the context of corporate parenting.
- the dissemination of information, concerned with its responsibilities associated with corporate parenting, to all elected Members and relevant staff; and
- the implementation, maintenance, and review of the Council's 'Corporate Parenting and Strategy' document.

WORKING GROUPS

Constitutionally these Working Groups are not Council Committees. Whilst the principles of political balance are applied to the membership, they are not included in the calculation of allocation of seats pursuant to political balance requirements.

CORPORATE HEALTH AND SAFETY STEERING GROUP (10)

**5 LAB: 1 CON: 2 MICA: 2 UNALLOCATED
(1 SEAT: Deputy Mayor)**

Quorum: 2 Elected Members plus 2 Trade Union representatives to be present

Membership/Restrictions: Nil
(Constitutionally this is not a Committee of the Council and is not a public meeting)

Chair: To be appointed

Vice-Chair: Staff Side

Members: Councillors Branson, Gavigan, McCabe, Saunders, Storey, Thompson, Uddin, J Young, 2 vacancies

Purpose

To oversee health and safety performance within the Council and recommend appropriate improvement actions.

Terms of Reference:

1. Promote a positive health and safety culture within Middlesbrough Council.
2. Monitor progress of health and safety performance, receiving reports from the Corporate Health and Safety Committee as appropriate.
3. Be briefed on investigations into all reportable and other significant incidents and discuss the effectiveness of mitigation activity.
4. Consider the findings of relevant reports impacting upon health and safety within the Council, including reports provided by enforcing authorities.
5. Consider relevant health and safety matters raised by the Steering Group.
6. Report to Full Council as appropriate.

WORKS COUNCIL (10)

Deputy Mayor is Chair

5 LAB: 1 CON: 2 MICA: 2 UNALLOCATED

Membership/Restrictions: No Members of Staff Appeals Committee
(Constitutionally this is not a Committee of the Council and is not a public meeting)

Chair: Deputy Mayor

Vice-Chair: Staff Side

Members: Councillors Branson, Gavigan, Saunders, Thompson, Walker, Wilson, 3 vacancies

Terms of Reference:

1. To be an advisory body to the Council.
2. To establish regular consultation between elected members of the Council and the recognised trades unions on issues affecting the Council at a strategic level. As this is not a negotiating body, the rights of the trades unions to negotiate issues through the proper negotiating process are preserved.
3. To present resolutions for the Executive's consideration.
4. To discharge any functions specifically assigned to the Works Council.
5. To review annually the operation and performance of the Works Council, including setting and evaluating performance indicators.